

**Ugashik Traditional Village  
Council Meeting  
April 28, 2023**

**ATTENDEES:**

Hattie Albecker, President  
Fred Matsuno, Vice President  
Wesley Matsuno, Treasurer  
Julie Gaumond, Secretary  
Stephanie Rosario, Member at Large

Steven Alvarez, Tribal Administrator  
Betti Malagon, Finance Manager  
Larry Carmichael, Environmental Coord.  
Dolli Enright, IGAP Assistant  
Clementine Shangin, Tribal Admin. Assist.  
Irma Rhodes-King, ARPA Admin.  
Bre Hale, Administration

**From:** Julie Gaumond

**Date of Submittal:** May 8, 2023

**1.0 Call to Order by Hattie Albecker, President, at 9:03 AM Alaska Time**

**2.0 Council Member Roll Call by Julie Gaumond, Council Members Present:** Hattie Albecker, President; Fred Matsuno, Vice President; Wesley Matsuno, Treasurer, Julie Gaumond, Secretary and Stephanie Rosario, Member at Large.

**Council members absent:** None

**3.0 Staff Roll Call, by Julie Gaumond, Staff Present:** Steven Alvarez, Tribal Administrator; Betti Malagon, Finance Manager; Larry Carmichael, IGAP & Special Projects Manager; Clementine Shangin, Tribal Administrative Assistant, Dolli Enright, IGAP Assistant, Irma Rhodes-King, ARPA Admin, Bre Hale, Admin

**Staff absent:** Mike Enright – working with Eddie Clark; Irma Rhodes-King – out of the office.

**4.0 Tribal Members present:** Margaret Turnbow and Nancy Flensberg

**5.0 Accept Agenda –**

**ACTION: Motion to Accept Agenda**

1<sup>st</sup>: Fred Matsuno

2<sup>nd</sup>: Stephanie Rosario

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

## **6.0 Accept Meeting Minutes from March 24, 2023**

### **ACTION: Motion to Accept Meeting Minutes from March 24, 2023**

1<sup>st</sup>: Stephanie Rosario

2<sup>nd</sup>: Fred Matsuno

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

## **7.0 Special Guest Presentation: Cy Two Elk – ANTHC Environmental Health and Eddie Clark – Village Projects**

### **Cy Two Elk – ANTHC Environmental Health**

Cy Two Elks is a Project Manager for ANTHC. His main role as a project manager is to help tribes receive funding for fresh water, wastewater and solid waste programs. He has access to funds that we can pursue. He currently is assigned and assisting 8 communities and he has been reading up on our village sanitation. The ANTHC board of directors has passed down a directive and asked for top priorities for sanitation for each community.

Cy reviewed the Community Sanitation Prioritization that he sent out – discussed priorities.

Regarding priorities, Steven stated we purchased a new incinerator for the landfill and it will go out on AML to Naknek and the Flying D will deliver to Ugashik and it should be delivered to Ugashik before fishing season, so this can be removed from the priority list.

He is unclear on the 5 homes served with onsite septic, Cy stated that they visited the village last year and there were 5 complete applications were filled out.

Fred asked about the homes that were targeted, Cy stated yes, the five homes are: William Albecker, Maurice Enright, Nancy Flensberg, Fred Matsuno and Daniel Pingree, Sr. Hattie asked, if they were looking for funding? Cy stated yes, Hattie thought that the funding was already there, but, Cy stated it is there, but it's not been funded/assigned yet.

Cy asked, which would be our priority? 5 homes with septic or new septage receiving pond? Community priority would be the home septic? Julie stated yes, home septic should be #1, all council members agree.

Cy asked if we could look at any other deficiencies. Larry stated, we currently don't have any other items – we are already getting water = new wells. Cy stated they have items that we could use for water testing. Hattie stated we need water testing ASAP, Julie agreed. Cy stated he could add water testing to the priority list.

Fred stated there are a number of homes that have outhouses, does he have recommendation for toilets? Cy stated they do not have outhouse alternatives, but he will pass along to Steven the information he has.

### **Eddie Clark – Village Projects**

Eddie Clark – he is currently in Ugashik and he and his team are working on community center septic, Covid house and gravel pit overburden. He stated the gravel in the new pit looks nice. The D6 and the ripper work great, he stated that all of our equipment is great and makes jobs much easier to complete. The weather has been excellent. Steven asked about the community center septic, Eddie stated it should be completed today. He suggests a two stage tank – at some point. He left enough room to do in the future.

Larry asked about the fuel depot, Eddie stated it's still frozen and he states we should put a roof over it.

## 8.0 Reports –

### Tribal Manager/Administrator Report to Council – April 28, 2023

#### Grants Update:

##### Assistance Programs:

- **American Rescue Plan Funding:** Implementation for the following program initiatives have continued.
  - \$750 new Utility Assistance funding continues. 59 Tribal Members have received assistance or have applications pending. 68 payments have been made. Total expended or obligated: \$44,250.00
  - \$650 Utility Assistance – 58 Tribal Members received assistance. We have made 71 payments totaling \$36,626.07. This program is closed.
  - ARPA rental assistance (continuation of the CARES-Act rental assistance program): To date we have spent or obligated \$8,541.85
  - Housing Improvement Program - To date 46 payments have been made. 27 Tribal Members have received assistance. One application is pending. Total outgoing payments: \$224,317.86
  - Walmart Cards – The second and final \$500 Walmart card has been mailed. *The office is receiving inquiries and updating member addresses.*
  
- **CIP Planning Septage Receiving Pond:** The grant for the \$86,250 funding for an engineering study on our current septage receiving pond is in process. Cy Two Elk from ANTHC Environmental Health will be a special presenter at our meeting. The funds will enable us to research and provide information needed to address any deficiencies our current septage receiving pond may have. A report and plan will then be generated to address any issues through repair, replacement, or relocation of a new receiving pond. Mr. Two Elk will provide more detailed information and will be on hand to answer any questions.
  
- **BBEDC Block Grant:**
  - **2023 – Revised Budget:** We have received the fully executed grant award letter and MOA. \$750,000.00
  
- **BBEDC – Arctic Tern** The 2023 Arctic Tern award letter and MOA has been received, signed and returned to BBEDC: \$6,000.00
  
- **BIA - ICWA:** We received our award letter and the first Mod in the amount of \$36,082.00. As soon as it is fully executed by the BIA, the funds will be available for drawdown in ASAP.
  
- **EPA – IGAP:** We received a letter from the EPA taking us off the special conditions that we were placed under due to inconsistent draw down activity. This occurred under our previous Finance Manager. Being taken off this special condition has been the result of

the due diligence that Betti has done to insure all of our accounting practices were exemplary. We will now be submitting monthly drawdowns and won't have to have their prior approval.

- **BIA – ATG:** Nothing new to report.
- **BIA Roads** – I am currently working on the necessary paperwork to budget our FY23 management and maintenance funds.
- **NAHASDA** – Irma has submitted all the necessary paperwork to get our current budget released. We have two tribal member applications ready to be submitted to them for rent/utility assistance.

### Projects:

- **CPR / First Aid training on June 22<sup>nd</sup>, come in on the 21<sup>st</sup> and spend the evening and do the class on the 22<sup>nd</sup>. He will work with Hattie and/or Courtneys to see where we can put them for the night. This item was added to the Project list per Steven during the meeting.**
- **Audit** – Pete is wrapping up the audit for FY2020. He was in the office this week with Betti and I providing our support as needed. Betti and I would like the Council to consider keeping Pete on and engage his services for FY21 and FY22.
- **Flying – D Landing Craft:**
  - Larry will have details regarding the current status of the boat. .
  - Included in your packet is a timeline for the boat that Larry and I put together.
  - The boat needs to be ready for Fish Tendering to begin no later than June 15<sup>th</sup>.
- **Summer EMT:** The paperwork for Timothy Villar to return as our summer EMT has been submitted. We are planning on Tim arriving in Ugashik around June 19<sup>th</sup> and stay until around July 28<sup>th</sup>.
- **DOT – Airstrip:** I contacted Sharon Clark at DOT regarding a number of items:
  - Fuel costs for maintaining airstrip – I have submitted an invoice for the fuel we have estimated to be using this past year.
  - I will be working with Michael Brown on this in the coming month and will keep you updated.
  - Building a Better America Airport Funds (\$110,000.). I have reached out again and am waiting to hear back from Robert Greene, M&O Superintendent about this.
- **2023 Spring/Summer Projects:** The following projects are slated for this coming spring and summer. Both Larry and I can discuss each of these further during the meeting. (Blue font: project pending – Red font: project is in process or has been done)
  - **Community Center Sceptic:** Eddie Clark is in the village now working on this project. I have drafted his contract. Estimated costs: \$47,700.

- **New gravel site:** Eddie Clark will create a berm to protect sensitive areas, create a footprint for the new site and remove overburden. Larry will begin harvesting gravel from this new site. **Contract was sent. Cost estimate: \$73,250**
- **Fuel Depot:** For 2023 we plan to accomplish the following:
  - Get connex placed.
  - Have all pumping equipment and materials procured and in the village.
  - Order fencing materials and have them shipped to Naknek then to Ugashik.
  - Have materials in the village by late summer. **Larry is planning on to install.**
- **New Equipment Bldg.:** Costs for its construction have been budgeted into 2023 CBG draft budget **I have finalized his contract, but have not yet sent it. Cost Estimate: \$202,500.00**
- **Road to the Win-Ray:** This project has been tabled until 2024.
- **Disposal work on Win-Ray:** Tabled until 2024 – *there could be some funding available to assist with this.*
- **Barge Landing** Once the new gravel site opened and Larry can start harvesting gravel, we need to distribute gravel to the bank to address mud issue. **Conveyor belt for the EZ Screen Machine will not arrive in time for this project. We will be getting reimbursed for the expenses incurred. Hopefully we can order it for next year.**
- **Fuel Truck Repair:** Brakes need to get repaired and possibly new tires ordered and shipped out to the village.
- **Cannery outdoor lighting Install:** **Larry and I have discussed this, and we think the outdoor lighting should be moved to the new Equipment Building.**
- **Caribou Cabin/Covid Isolation House:** **Interior work is getting done as we speak. Eddie Clark is in the village now. Contract for this work was completed and sent to Eddie. Cost estimate: \$63,850.**
  - **One issue that arose is that the unit we bought from SBS came with electric stove/oven and washer & dryer. These won't work in the village and will need to get shipped back. We will order the correct units and have them shipped out. Larry will have more details on this.**
  - **This is funded through ARPA treasury.**
  - **We have purchased a generator for it through Federal Covid funding we received from BBNA. This funding also covered the purchase of a fuel tank and \$1,000 towards shipping costs.**

### Staffing & General Information:

- We are fully staffed.
- I was on vacation from April 14-21

Steven Alvarez – Tribal Administrator: Submitted via email on Wednesday, April 26, 2023.

### **Questions to Steven**

- ☐ Fred asked about the fuel truck repair - we approved fuel truck repair 12 – 18 months ago and questioned the hold up, Larry stated it has to do with Manny, the components needed to complete repairs, the air compressor system – should be completed this summer. They have the components to fix the brakes – Manny will address this year.

Next issue is the delivery fill hose which does not release out of the cage and Manny will also address this. Larry states, there is no reason why we the truck can't be more functional this year. Steven explained the history, he stated we had someone look at the brakes, they were engaged and could not be released, the person looking at the brakes was able to release the brakes and then realized that there were more issues to address - the air compressor had to be replaced.

- ☞ Wesley asked about the caribou cabin, what is the issue with the electric washer and dryer? Hattie stated the issue is you'd have to have constant power to run these, it will draw a lot of power. Larry stated that it was Eddie's suggestion to replace. Larry is replacing the on demand hot water with more compatible equipment – propane. Larry stated it's generally a 30 amp system for a washer/dryer and the hybrid system can handle it. Nancy Flensberg, stated she'd like to purchase the electric stove.

## **Betti Malagon, Finance Manager April 2023 UTV Monthly Report**

### **Monthly Routine:**

- Paying Weekly Accounts Payables upon Approvals; follow up on any issues, communicating with involved parties as necessary.
- Completing Bi-weekly Payrolls; Timely IRS Tax Liability Deposits. 941 and ESC 1<sup>st</sup> Quarter Reports were completed, signed by Steven and submitted timely.

### **Projects:**

- EPA-IGAP: December Drawdown 2022 was approved, Funds in Key Bank; January, February and March 2023 Drawdown requests were submitted, awaiting review and approval. Ugashik's "Special Conditions" were removed, letter received last week. Steven, Larry and I attended a teleconference meeting Tuesday, 4/25/23 with EPA staff Santina, Allen, Lacey and Adam. They reiterated removal of Special Conditions, that Ugashik's EPA Grant increased by additional \$10K for FY24! We are all glad it's back to normal and prefer to continue doing monthly drawdowns versus bi-weekly or quarterly.
- 2020 Audit: Pete is working on final stages of FY20. He was in the office Monday and Tuesday this week to complete his Accounts Payable vendor and UTV Staff Payroll tests.
- Currently working on ARPA Treasury report, due Friday, 4/28/2023.

### **Financial:**

- Key Bank General account March 2023 reconciliation is complete, check book is up to date for through April 25, 2023. April will be reconciled next week.
- Bank of America credit card reconciliation was completed through March 24, 2023 statement. April statement is ready to be printed, Clem got started on the PR's for me so the reconciliation will go fast.

I attended a Treasury Recovery Funds – Compliance & Reporting Training on April 4, 2023 at the Dena'ina Center. AFN facilitated, both AFN and Rural Cap staff were

available for one on one questions. Jennifer Parisien, from the Office of Tribal & Native Affairs US Treasury office flew up and completed the Alaska Tribal Governments: Compliance Training.

Also, completed the 2-day Quickbooks training April 17<sup>th</sup> & 18<sup>th</sup>. They covered a lot of Tribal Management & Internal Control items. Was a good review and I now can incorporate UTV's grant budgets into the Quickbooks software to compare budget to actual expenditures.

### **Questions to Betti:**

- ? Wesley questioned the dissolution of Ugashik Inc. and the funds we received, which was from the Lake and Pen borough and equipment rental. Wesley stated the Lake and Pen should be available for the entire village, not just tribal members. Hattie stated it's supposed to be designated to the health and safety of the village. Betti stated the village brings in the EMT, maybe a portion can be put towards it? Hattie stated she's not sure, it's more for the health of the village. Steven stated we could discuss, in executive session, what to do with these funds. Hattie stated in the past, these funds were used for fire extinguishers. Larry suggested, it would be nice if every home had a first aid kit – a good one. Steven stated there is a defibrillator in the community center, what about the cannery? Fred asked if Steven could contact the borough and see what the funds were for? That will give us a better idea of what the funds can be used for.
- ? Larry wished to make an observation, he stated Betti has been instrumental in cleaning up our financial garbage, he can and has asked her for items and she makes his job much more easier, without her diligence, we wouldn't be where we are today.

## **March 2023- Environmental Program Update**

**Larry Carmichael** Environmental Program Coordinator

### **Program Updates.**

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- 1.2 With a new IGAP monitor, we are having problems getting reimbursed for draw downs, as of 25<sup>th</sup> we had meeting with Santina of figure it out, we have been release from the special conditions...YES...
  - 2.2 Council has decided that the property next to Art W is the first property to be considered for Sale/Lease. I am looking into 99 year lease for this property **Just need a price, Justin/Stephanie would be our new residents in the village.**
  - 3.1 Dolli went to Indoor Air Quality training in Anchorage

### **hazcom and safety plans**

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Moving holding area from barge landing to expanded landfill (spring 2023) **He will be blocking out the old runway and will move everything to the new holding area.**

Secondary containment for the Fuel Depot is done, Putting up fence this year.

Contacted Eddie to reset Fuel Depot tanks. All of them are backwards. Waiting...

## solid waste management plan

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Incinerator is still on order from Tok welding, they will deliver to Anchorage or Seward for shipping. Checking on pricing *Delivered to AML on 4/27*

I am in the holding pattern on BRIC funding for Bristol Environmental to do HMP for village. Still, Still *Hazard Mitigation Plan – need to have if there is a natural disaster. The meeting could be a zoom meeting in October.*

Dolli and crew cleaned out the overflow van....Keep it up Dolli...

## air quality and Dust control

Dolli went to Indoor Air Quality class in Anchorage. Hoping she has some new Ideas????

## Ongoing projects and concerns

We decide to move the RSW downstairs. With boat staying in BB, we will be sending him out just for Maintenance

Calendar of my tentative timeline in village will change as conex's for Highbreds come available, and product for pole barn comes into village. Are there any observations and idea's??

I have a conex coming in for transfer of Highbred systems transport.

I am looking into a 3<sup>rd</sup> conex for shipping out to the village. *Have 14 fuel tanks going to the village, getting another connex and will put them in it – there is a small possibility of getting a 4<sup>th</sup> connex.....*

If you need something shipped to the village, please let me know.!!!

We are closing in on the purchase Victoria Briggs Block 8 lot 2 for \$35k, Legal slowing Victoria from selling... still working

We offered Victoria Briggs \$30K for her river property block 8 lot 3, she said no and she is trying to split it in half. Do we want to pay the \$40k to get it????

I secured a title company to do forensic research on Jerrod Cross property. Abstract, liens and chain of liens. This will allow us to purchase this property from the Financial institution. Kyle Bateman, [kyle@batemans.org](mailto:kyle@batemans.org), Ridgeline Capital 801-360-5953. Kyle Bateman is working with Jerrod Cross to secure us an option to purchase.

It looks like we are just going with new wells on each villager's property. Plans to ship and drill this year. It looks like the wells will be drilled the first week or second week in August. Added pressure tank, pitman, well casing, and pipe to order..

Parts for fuel truck, (air components) shipping out to village in conex

I picked up drill parts from ESI, They are now in conex at my house.

Conveyor belt from the EZ Screen will be shipped from Seattle to Naknek on AK logistics *Reimbursed and hopefully will purchase next year.*

Trailer to be delivered from Minnesota to Seattle by May 10th



Going ahead with 2 Jersey barriers to be purchased and shipped this spring. Maybe not with boat not coming around. **Jersey barriers will be sent out next year because he doesn't have the conveyor belt.**

Got pricing on 5K highbred systems for village, looking into how many we can install this year... conex dependent. **He's currently securing 6 connex' – 2 potentially 3 in the village, he could have 6 – 9 of the hybrid energy systems done this year.**

140K generator repair for Flying D to be delivered to Seward or Anchorage by 5/4

Got pricing on compost toilets for village members.. \$1785.00 each. Need to pickup..

Allen Tibbetts came in and we are working on new time table

I am working on FY 2023 boat expenses, contracts and obligations...

Looking into transporting HUD home to Pilot point on way out of Seward... I will be getting a hold of PP for verification..

At this time this is what will be going out on the Flying D, Boat is getting full...

### **Incinerator from Tok Welding**

**Conex, with Highbred syst. Inside**

**Conex, with Highbred syst. Plumbing, threader, 520 parts,**

**Conex 3...??? Put fuel tanks in it and use for Highbred system. (Also makes moving 11-300gal. tanks easy.**

**drill rig,**

**5 pallets 4'H x4'w x10'L, pipe for wells**

**small air box 6x4x4,**

**2 jersey barriers 10'x 3'x 3'x ????? maybe not.**

**Fencing for village. 33' x 53' fencing (working on footprint)**

### **Training & Conferences**

NONE

### **Questions to Larry:**

- ? Wesley asked if the well pumps were included in hefty drilling, he stated, he sent out a new quote and yes, the well pumps are included.

## COUNCIL REPORT APRIL 2023 – IRMA RHODES-KING – READ BY STEVEN

Nahasda:

General: Training Bre on fy21 quarterly grant status report & manual grant folder filing. Set up fy21 Grant worksheet.

- FY21 Nahasda : Ready to launch. 2 members just need one doc and other folders in various stages of completion

ARPA-HIP: (Bre & I both working)

- 17 apps closed, 9 apps active & others incomplete still

ARPA 750 Utility Assistance: (mostly Bre working)

- \$39,750.00 expended for 53 members (my member count in March had a typo) with \$4500.00 funds obligated for 6 members.

ARPA 2500: (Bre is working & I help with any issues)

- 3 expended apps, some apps funds obligated, couple apps still not fully expended.

ICWA: (Irma and Bre working together) Training with Bre and the prevention quarterly letter Bre prepared was reviewed and mailed out. ICWA grant quarterly data report finished and sent before the due date. Started ICWA grant folder filing training.

General Admin: (Bre & I update daily on admin issues)

- Still waiting on docs from SFH to progress (SFH = Seafood Harvesting)
- Will be setting up a Nahasda folder checklist for Bre
- Still working some fy21 vendor issues
- Finishing petty cash notes for report

Council, it is great to have my own computer on desk and is much appreciated by myself and also Bre, as now she does not have to stop and open up a doc for me to look at anymore.

Thanks, Irma  
April 25, 2023

### Questions to Irma

?

## **April 2023 STAFF REPORT – Breanne Hale**

Drafted the NAHASDA FY22 Original Budget.

Drafted the resolution for UTV to BBHA FY22.

Introduction to the Indian Child Welfare Act free online training

AAHA / NAHASDA Intermediate free training (2 day Zoom meeting event)

Process and follow-up with ARPA-HIP applications

Process and follow-up with ARPA Phase 3 \$750.00 utility assistance

Process and follow-up with ARPA \$2,500.00 assistance.

Assist Betti with obtaining correct back-up documentation for audit.

Working on FY19-23 AP – purchase requests and research.

ICWA Spring Notes training with Irma and mailed out.

Train with Irma – 2nd Quarter ICWA Report submission.

Train with Irma – FY21 NAHASDA Q1 Status Report submission.

ARPA-BIA-HIP Grant data excel worksheet.

ARPA-Treasury Grant data excel worksheet for audit purposes.

### **General Duties**

Answer and log phone calls. Respond to emails. Log in-coming and out-going mail. Copy/print and file paperwork. Keep the office clean/tidy: sweep and mop kitchen floor, vacuum office, wash dishes, throw away trash.

### **Questions to Bre:**

?

## **Clementine Shanign TAA report**

### **Regular Duties:**

- I have been working A/P. – This includes maintaining both electronic and hard copy files with back-up.
- Ordering supplies for the office & the village office
- Keeping the Office Clean
- Filing & organizing
- Submitted enrollment applications & make tribal cards as needed

- Help Betti when needed with audit documents needed
- Worked on the latest Walmart gift card mailout
- Working on the ballot mailout

**Questions for Clementine:**

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**VILLAGE STAFF MONTHLY REPORTS – April 2023**

**BBEDC Liaison – read by Dolli**

Regular Monthly Duties:

- Check emails post when needed.
- Help residents with applications.
- Clean out incinerator.
- Help burn garbage out of connex at dump.
- Check the village generator and batteries.
- Help homeowner get water and house going
- Attend village and liaison teleconference and zoom meetings
- Get all equipment up and going.
- Pump water from fuel enclosure
- And other office duties

Special Projects:

- Help clear ramp of snow and runway.
- Pump out the septic tank.

**Mike Enright – Tribal Liaison**

**Questions to Mike:**

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**IGAP Assistant**

Regular Monthly Duties:

\*I pick up garbage and burn garbage with the help of Mikey and John. The connex at the landfill is totally cleaned out.

\*I do the monthly visual monitoring form at the end of each month.

\*I take pictures of residence homes or property when asked to.

\* I also have been taking pictures of the work that Eddie is doing here in the village.

- \* Help keep the C-Center clean.
- \* I do the mail when needed.
- \* Check mails
- \* I work in the greenhouse.
- \*Call Steven on Wednesday for any updates.
- \* I post information when needed.
- \*I do other tasks or projects that are assigned by the Tribal Administrator or Environmental Coordinator.
- \*I attend the Liaison zoom meeting each month.
- \* I do the Liaison position when Mikey is working for Eddie Clark for two hours a day.
- \* Timecards and any other office duties

#### SPECIAL PROJECTS:

\*I attended the Air Quality for Alaska Native on April 10<sup>th</sup> to 14<sup>th</sup> . I learned about things like Air Toxics in Alaska, wildfire smoke, Road Dust, Indoor and outdoor air quality, we had a introduction on mold and moisture, Healthy cleaning and respiratory health. We also got a WYND air tracker for the week of training and this is something that I think would be good for each household. It lets you know if the air that you're breathing is good or not. You can take it with you wherever you go, and since we have generators and road dust I think that it will be helpful for each household to have one.

I really enjoyed this training a lot it was a good experience.

***Dolli stated the air tracker would be a good idea, it lets you know what type of air you're breathing; she is doing research on where we might purchase them.***

#### **Dolli Enright: IGAP Assistant & Interim Tribal Liaison**

##### **Questions to Dolli:**

- ? Hattie stated we could probably use any of the borough money for each household, Julie agreed and said it would be a great idea for each household. Steven asked where we could purchase, Dolli stated you can get them off of Amazon, just search for WYND.
- ? Fred asked if Dolli could send out pics of the gravel site and community septic work to the council? She stated, yes, she will.
- ? Hattie stated that she and Bill looked at the gravel site, and the gravel is excellent quality. She would also like to bring to the council's attention Dolli has stepped up to the plate and taking care of needs of the village. Thank you!
- ? Julie asked about the greenhouse, Dolli stated that she really enjoys working in the greenhouse, currently planted lettuce and asked if there was anything she would like to add, Julie stated cilantro.
- ? Fred asked about potatoes, Dolli stated yes, Mike will rototill, and she will plant May 15<sup>th</sup>. Margaret will send some starts and Jodie will also send some. Tomato plants from Jodie also. Hattie stated there is really good soil at the new gravel site, Dolli asked if Eddie

could drop off some of that dirt, yes, they will check with him. Hattie stated she'd be happy to donate some items to help with the soil – amend, etc.

- ? Margaret asked if the council would consider getting the WYND air testers for all households. Dolli suggested giving out this for Christmas gifts instead of mugs or bags. This suggestion was met with much approval.

## **9.0 Old Business:**

### **9.a Water Project Village Homes Update (Steven & Larry)**

Larry stated Jonny is coming out the first week in August, all equipment is coming out on the Flying D.

### **9.b Energy Systems for Village Homes (Steven & Larry)**

Covered in his report, and dependent upon connexes. Lottery and can do it today. Fred stated, he thought we were going to do it at the monthly meeting? Larry stated the individual will need to prepare the pad, it will be good to provide early notification in order for them to prepare for it – households will need to prepare the pad and the connex will need to be placed East / West. Larry prepared the slips of paper for each village household and Bre made the selections, the results are:

1. Ida Pingree
2. Nancy Flensberg
3. Wesley Matsuno
4. John Ruhl
5. Mike Enright
6. Bo Pingree
7. Manny Enright
8. Fred Matsuno
9. Daniel Pingree Jr.
10. Covid House
11. Danny Pingree, Sr.

### **9.c. 2020 Audit Update (Betti)**

Steven stated the audit will be completed soon, Pete can present his findings and go from there. Betti stated Pete has given her some corrections that she will be making.

### **9.d. Selling Unused building materials to Ugashik residents**

Steven stated he sent out a policy and wants to make sure we reviewed and are there any edits? We need a paper trail. Hattie stated she'd like to have additional time to review. Julie asked about the material needed to build a genny house or mail shack? Hattie stated that Mike will be looking at that and determine what can be sold.

Wesley stated yes, we need that info so we know what can be sold to the residents.

Betti stated with the audits going on, Ugashik must have a really good and detailed asset listing. Steven stated we have one, but it needs to be updated. Fred questioned, is all the new

equipment been added? Steven stated yes, Betti stated we need to have a depreciation list to confirm with the audit request. Fred stated he didn't think Pete needed a depreciation list?

### **9. e. 2023 Covid Travel Restrictions and Guidelines**

Steven stated he sent out what we used last year and the latest CDC guidelines, essentially what is happening now - if someone tests positive, they are supposed to isolate for 5 days and then they can un-isolate, but mask for another 5 days. Once you test positive for covid, the virus is in your system and could test positive for up to 90 days. Steven's recommendation is still to test when they arrive in the village and then again 3 days later.

Betti stated she was reading the documents, and asked if there were tests for the community? Steven stated they need to order more – he will make sure we have them in place for the summer. Hattie/Betti stated we should be getting free tests from the government. Also, the BBHC should have them.

Steven will update our policy to the CDC guidelines and send it out. It was discussed each member would self-test and show proof to Dolli so she can record.

### **10.0 New Business:**

#### **10.a – Flying D Schedule (Larry & Steven)**

Larry reviewed the Flying D timeline.

Fred asked, is the plan to dry dock in Seward this year? Larry stated yes, but they have to start the home trip by 9/1 to ensure Allen makes it to Seward.

Fred asked if Allen was going to deliver a tiny home? Larry stated, it's up to Allen. Discussed fuel for the Flying D, Larry stated, when Allen's contract begins and he takes over the boat, it is full of fuel, and Larry stated it should be returned by Allen with full fuel tanks.

Wesley asked about the 140kw generator, is it in Seward or Anchorage? Larry stated it's currently in Anchorage, but it will need to go to Seward.

#### **10.b. – Summer EMT (Steven)**

Covered in Steven's report. Confirming dates. Hattie stated she thought he was going to come out a week earlier, Steven stated, yes, he's going to come out on June 19<sup>th</sup>. And staying until July 28<sup>th</sup>.

Nancy suggested maybe he could get a vaccination for a dog – rabies. The EMT will need to bring it from Dillingham.

#### **10.c. Eddie Clark Projects – Pre and Post Fishing Season**

Covered earlier.

#### **10.e. Freight: 3<sup>rd</sup> Connex for Energy Systems; Jersey Barriers (Larry)**

Larry stated, no Jersey barriers this year. If anyone has freight, let him know, the sooner the better, but no later than May 4<sup>th</sup>.

#### **10.e. 140 KW Generator Shipping (Larry)**

Allen has made arrangements to get it out at no cost.

## **11. Open forum**

**Next Mtg: May 24, 2023, 9:00 AM Alaska Time**

### **12. Executive Session at 11:55 AM**

Motion to go into Executive Session

1<sup>st</sup> Julie Gaumont

2<sup>nd</sup> Fred Matsuno

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

### **Motion to go come out of Executive Session at 12:24 PM**

1<sup>st</sup> : Julie Gaumont

2<sup>nd</sup>: Stephanie Rosario

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

### **Motion to contract with Larry for the management of the Flying D at \$1,250 for 2021.**

1<sup>st</sup> : Julie Gaumont

2<sup>nd</sup>: Stephanie Rosario

Motion passed: Yes: 5 ; No: 0 ; Abstain: 0; Absent: 0

### **Motion to go Adjourn**

1<sup>st</sup> : Wesley Matsuno

2<sup>nd</sup>: Stephanie Rosario

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

Meeting concluded at 12:26 PM Alaska Time